# **OBJECTIVE**

Seeking to acquire a Finance internship with a financial firm (preferably on the west side of Michigan). By acquiring a Finance internship, I will expand my knowledge, my skills as a Finance and business student and my goal is to be job ready before I graduate.

# **EDUCATION**

Western Michigan University Degree: Bachelor of Business Administration Expected Graduation Date: Summer 2024

# **EXPERIENCE**

#### <u>TECHNIPLAS</u> Material Handler – Regrind Area

Kalamazoo, MI Major: Finance Minor: General Business

#### Jonesville, Michigan May 2019 to August 2019

- Over 90% of the product was able to be re-used in the production thus providing significant material cost savings
- Communicated with Padnos employees to pick up freight of un-usable scrap products which also ensured cost savings for the company
- Developed weekly spreadsheets of scrap logs then discuss plans with the material managers and to establish better efficiency for the company

### **DENOOYER FORD** Account Receivables and Warranty Administration

- In charge of the daily cash reconciliations/receivables and warranty receivables
- Maintained and managed our warranty schedule which was originally four pages and now cut down to one
- Improved and better streamlined the dealership's warranty process, this mitigated several expenses the dealership was otherwise paying for and bridged the gap in communication between service and all the other departments
- Utilized excel and CDK for posting our bank and daily cash/receivables reconciliation report, closing/posting parts invoices, repair invoices, receipts for down payments, receipts for car purchases, and receipts for lease buyouts
- Aided in company project with implementation of new software, which increased departmental profits by 5% and company profitability by 3%
- In charge of figures for the dealership's warranty dashboard numbers which was a grading system Ford used to show dealerships the areas they excelled in and areas that need improvement; graded numerically (1-100) and was a 6 month rolling average; the DeNooyer's dealership dashboard numbers never fell below 70 and peaked at 88

# <u>SOFT SKILLS</u>

- Time Management
- Analytical
- Conflict Resolution
- Teamwork

## HARD SKILLS

- Microsoft Office
- SAP
- Python Experience
- Proficiency in Excel

## **PHILANTHROPY**

- Problem Solving
- Interpersonal Skills
- Active Listening
- Adaptability
- CDK
- CenPOS
- Bloomberg Terminal
- Participated in community service events that aided funding to the school as well as aiding the Jackson College baseball brand as a whole
- Business 3000 class participated in cleaning head stones at the Fort Custer National Cemetery
- Participated in a food fundraising events at my local interfaith shelter

### <u>Vicksburg, Michigan</u> <u>April 2021 to June 2022</u>